



Faculty of Economics' Announcement on

Absence from Final Examination (Amended)

This Announcement shall replace the previous announcement on the same matter, effective since 4 December 2007, to standardize the proper conducts and practices towards the absence of students from final examination in every academic program.

1. The absence from final examination on the predetermined date and time by the Faculty and/or the University is presumably resulted in earning zero in that examination. The absentee may appeal for the special withdrawal to earn W but only when the absence is caused by the acts of God or *force majeure*.
2. If the absentee is a part-time student due to the acts of God or *force majeure* AND the respective lecturer is willing to make a new examination paper, the Director of a relevant program may arrange the make-up examination.
3. If the absentee is a full-time student and being in the last semester prior to graduation and the absence caused by the *prohibitive* acts of God or **prohibitive** *force majeure*, such as involving in the prohibitive accident requiring emergency operation or the unexpected death of family member, but not exhaustive, AND the respective lecturer is willing to make a new examination paper, the Director of a relevant program may arrange the make-up examination.
4. The arrangement of the make-up examination as indicated in 2 and 3, the score shall be deducted by at least 10 per cent of the total score and the new examination paper shall be approved by the Faculty's Committee. Such paper should cover identical matters and substances of the original paper but the questions should be significantly differed from the original.
5. If the absentee is an exchange student and the absence is caused by the acts of God or *force majeure* and it is the last semester of residing in Thailand, the Director of a relevant program may arrange the make-up examination.
6. In other circumstances, without any specific and relevant rules, AND the absence is caused by the acts of God or *force majeure*, the Dean, the Deputy Dean for Academic Affairs, the Director of the relevant program, and the respective Lecturer shall make decision together unanimously in favor of the make-up examination. They shall make the decision upon whether the 10-percent deduction shall be applied or not.
7. If there is a postponement of the final examination, before or after the predetermined date, the arrangement of the examination shall follow the Faculty's Announcement on Code of Conducts on Final Examination and Invigilation.

This Announcement shall be effective from 23 September 2010.

P. Suzuki

(Assoc. Prof. Patamawadee Suzuki)

Dean