

TU110 Group Project Assignment

The group project is to make a short documentary movie. Although the purpose of a documentary is to educate the audience about your topic, the secret to making a great documentary is to find a story about the topic that weaves the facts together to make the movie both interesting and informative.

Most documentaries should at a minimum: summarize relevant historical background of the topic, explain the cultural significance of the topic, and present interesting and relevant examples to illustrate the importance of the topic.

The intended audience for this project is the non-Thai, English speaking population of the world, so assume your audience is not familiar with Thailand or Thai culture.

1. The class must form itself into exactly six groups of about equal numbers of people with no more than one exchange student per group. Each group should select an executive producer (EP) who will be responsible for following all assignment instructions.
2. Topics: Each group (from both sections if there are two sections of TU110) must select a different topic. This semester, the theme for the group project assignment is “100 Novels That Everyone Should Read.” Each group must pick as their topic a novel from the list of novels found here:
<http://www.telegraph.co.uk/culture/books/4248401/100-novels-everyone-should-read.html>
3. As a class, complete and email one (1) copy of the “Group Topics and Members List”. All of the groups and all of the students in the class should be listed in that single file. This list is due at the beginning of our fourth class.
4. Make a written plan for your project. The plan should have a timetable for each element of the project and briefly describe what each member is going to do to support the project. Print the plan and hand it in at the beginning of our fifth class.
5. As a group, research your topic thoroughly, keeping track of your sources as you go. This step is extremely important. Although the completed project will be in the form of a movie, the majority of your effort should go into finding interesting content for the movie. Use a wide variety of reputable sources. As you are researching, think of creative ways to present the information in the documentary. Meet as a group and brainstorm ways to make your movie original and interesting. Continue researching and brainstorming until the screenplay is complete.
6. Make a short practice movie which introduces your group members. Add subtitles to the movie. Name the movie file appropriately, such as “BE-TU110-2014-2-*group topic* intro.mp4”, upload the movie to YouTube, and email the link to me. This movie is due at the beginning of our last class before the midterm break.

7. Read this assignment again. Ask questions. Consider whether you will need special permission to film in certain locations, and if so, ask the appropriate authorities, politely! If you need a letter of authorization from the school, send me an email with the name and full address of the location where you wish to film, the names and i.d. numbers of all group members, and the name, email, and cell phone number of the group's EP.
8. Write the screenplay for your movie. A screenplay is written plan for the movie including settings, action, and dialog. The screenplay must be completely original; do not copy from your sources. Write in your own words. Do not plagiarize. The screenplay must be double-spaced and in Times New Roman, 12 point font. Include footnotes and citations for factual information which is not common knowledge to your audience. Print the screenplay and hand it in at the beginning of our second class after the midterm break.
(The purpose of turning the screenplay in is to ensure that your group completes this step in a timely fashion. Do not assume that I will find and correct problems in the screenplay.)
9. Film the movie. Be creative. Rehearse. Film multiple takes to get it right. Shoot more than enough video so that your editors have enough footage to work with. Take lots of still photos too. Keep in mind that you need to finish filming early enough to allow sufficient time to edit the movie, add subtitles, and write the transcript.
10. Edit the movie. The editor is a storyteller. The movie should flow from scene to scene following a common thread. Every moment of the movie should be educational, interesting, or otherwise contribute to the effectiveness of the movie. Cut out any bits that do not make the movie more interesting or informative, especially needless parts of interviews. Pay careful attention to the sound. Go easy on the transitions and special effects.
11. Write the transcript of the movie. The transcript is a word-for-word copy of the dialog in the movie. (The screenplay was the plan for what would be said, the transcript has what was actually said in the final, edited version of the movie.) The transcript must have footnotes and citations, just like the screenplay. The transcript must also include all of the locations where filming took place, the name of whoever is speaking, and the names of any people interviewed (except for *vox-populi*). Fill out the "Transcript Cover Sheet" file and attach it to the front of the transcript.
12. Add subtitles to the entire movie. Be forewarned! This is a thankless, tedious, and time-consuming task.
13. Name the finished movie file appropriately, such as "BE-TU110-2014-2-group topic.mp4", and upload it to YouTube. Set the YouTube privacy setting to "Unlisted".

PROJECT PARAMETERS

- The substance of your movie must be about 12 minutes in duration. Opening credits, closing credits, “music video” segments, and outtakes do not count as substance of the movie.
- Except for interviews, all of the dialog in the movie must be spoken by group members. At least half of the movie should be “face time” with a group member’s face on-screen.
- Start the movie with an introduction which lets the audience know what your movie is about.
- If you have funny outtakes, you can put them at the end of the movie, but the entire movie from start to finish must be no longer than 15 minutes.
- You must wear student uniforms when filming the movie.
- The tone of the movie should be mature and dignified.
- The movie should be unbiased. The goal is to educate the viewer, not persuade the viewer to agree with your point of view.
- Do not fawn over your subject. Let the facts speak for themselves.
- Not all group members need to appear on camera. It is acceptable to have the best English speaker(s) in the group represent the group on-screen; there are plenty of ways for the other members of the group to contribute.
- Dramatizations in which students pretend to be people other than themselves are strictly forbidden.
- Using video clips from movies, YouTube, or other outside sources is strictly forbidden.
- It is acceptable for the movie to have an element of humor, but it should not be silly. Any humor should be relevant to the topic of the movie and comprehensible to the target audience.
- The movie must be in English. Some small bits in Thai may be acceptable, but almost all of the movie must be in English.
- All narration in the movie must be done by group members. Do not use non-group members or computers for narration.
- Very short interviews may be used, but only if they add great value to the movie. Edit them well. Total interview time in the movie should be no more than one (1) minute.
- The entire movie should be original material. Do not copy from your sources. Any copying will significantly impact the group’s score.
- Students often like to include popular music in their movies. I don’t have a problem with this, but be forewarned that YouTube will reject your movie if it recognizes copyrighted music in the soundtrack.
- You are encouraged to get helpful advice from wherever you can find it, but you must make the movie entirely by yourselves.

ADVICE

- Get started right away. You will learn how to make a movie while doing this project. If you start early, you will have time to correct your mistakes with the skills that you pick up on the way. If you do the project at the last minute, you will not be able to reap the benefits of those hard-earned skills.
- Get your filmmaking equipment (video camera, tripod, sound recorder, editing software) right away and learn how to use it. A good camera makes a big difference.
- Do the research. It is impossible to make an informative, interesting movie about a subject with which you only have superficial knowledge. A lot of effort should go into researching the topic before starting the screenplay.
- Find the story that is going to tie everything together. What is the theme (or thesis statement) of the documentary? Don't start writing until you understand that question and have an answer.
- It is impossible to make a good movie without a good screenplay. A great deal of effort should go into writing a detailed screenplay; it is your plan and vision for the movie. Find a good balance between informative material and an engaging presentation; the viewers will not learn anything if they are bored.
- Know your audience. Remember that you are to assume your audience is not familiar with Thai culture. As you write the screenplay, ask yourself if you are assuming that your audience knows things that they actually would not know. For example, non-Thai's are not familiar with Bangkok, Thai history, Thai culture, Thai language, or Thai religion. If the movie mentions elements like these, they need to be properly introduced.
- Practice acting out the screenplay to see how long the movie will be before you start filming.
- Cinematography is an art, but the basics can be mastered easily with a little practice. Think about your shots early in the planning stage, use a tripod, and frame the subject matter in a way that is easy on the eyes (do not place heads in the center of the frame). Please see the "camera techniques" section of *The Grammar of TV and Film* for more information about cinematography.
- Good sound quality is a hallmark of the projects that get the best grades. Sound is one of the hardest things to get right. Practice with the equipment. Do not film in noisy environments unless you have equipment that can handle it. Do not dub the movie to make up for poor sound quality. Dubbing will make your movie look amateurish and silly.
- If you use background music, make sure it is still easy to hear the dialog. Make the background music fade out when dialog begins.
- Find students that completed this project in the past and ask for their advice.

Group Dynamics: Getting the job done despite the presence of many different personalities, ideas, opinions, skills, and effort levels is part of the assignment; you are expected to overcome these obstacles. However, after completion of the project group members will provide feedback on the participation of the individual members within their group; this may affect individual scores.

MOVIE DAY

The group projects will be presented on our penultimate class, a.k.a. Movie Day.

The group project is due 24 hours before class begins on Movie Day. Submit your group project by sending me the YouTube link, the (appropriately named) transcript and (appropriately named) completed transcript cover sheet.

Your group must also hand in a printed copy of the transcript before class begins on Movie Day. The completed transcript cover sheet must be stapled on top of the transcript. Your teacher does not have a stapler. Projects that are turned in late or delay our schedule will receive a lower grade than they would otherwise.

We will be watching all of the movies in class on Movie Day. Your behavior on Movie Day may affect your score on the project -- be respectful (no food or talking).

After Movie Day, your group has one further week to complete the project:

1. Make your movie available on YouTube by changing the privacy setting to "Public".
2. All group members must complete the group project feedback survey at SurveyMonkey.com. (After Movie Day you will receive a link to follow.)

Projects will be graded on a scale of 0-100. Please be informed that good grades are harder to get with each semester that I assign this topic. You are expected to learn from the mistakes of your predecessors and to not repeat them. Grading will be based on the following criteria:

- Was the movie interesting and informative?
- Was the screenplay original, well-researched, and well-organized?
- Could the dialog in the movie be heard and understood?
- Was the cinematography competent and did it utilize a variety of techniques?
- Was the editing competent and did it avoid attracting attention to itself?
- Was the transcript accurate and complete?
- Were a wide variety of reputable sources cited in the transcript?
- Were the subtitles accurate and easy to read, without being an eyesore?
- Were the assignment instructions followed and deadlines met?
- Did the project reflect a good effort by all of the group members?
- Note: Exceptionally strong (or poor) individual efforts may be rewarded with scores better (or worse) than the rest of the group.