

EE 451 (1/2019)

Guideline for Write-up a Term Paper

1. Form a group of no more than four members
2. Select a trade issue of your interest and formulate into a topic of the paper
3. Identify question(s) or aspects of interest
4. Write-up a paper with maximum length of 5000 words (including tables, illustrations, bibliography, and appendix)
5. Submit on 2 December 2019 by 4pm at BE Office

Structure of the Term Paper

1. **Rationale of the study:** Gather relevant information and evidence to convince how important and beneficial the selected issue/topic is. Also identify how your work can contribute to the academic work and/or policy recommendation.
2. **Research question:** State clearly what your paper will explore. What is the key question this paper attempt to answer? In other words, what can readers expect to learn from your term paper?
3. **Objectives:** Identify objectives of the paper. Try not to state too many objectives. For example, to address... , to compare and contrast..... , the explore..... , to identify causes and effects of, to measure impacts of..... , to assess the effectiveness of policy....., to , etc. Importantly, the assessment of your report will be based on these objectives, whether or not the paper can achieve the set objectives.
4. **Literature review:** This part is for background theory or past research as foundation for your work. Relevant past studies may be referred to suggest certain arguments and in-depth elaboration that is important for you to conduct this term paper.
5. **Methodology:** A selected methodology is to explain here. It could be qualitative or quantitative approach. What kind of dataset from which sources will be utilised? If quantitative approach is employed, the authors need to identify hypothesis to be tested, empirical methods, and programme (where appropriate)
6. **Analysis:** Report the findings of study, which is supposed to answer the objectives listed in section 3.
7. **Policy implication:** This is to offer what you can suggest to policy makers, eg: what to do, what not to do, and concerns on welfare effect, etc.
8. **Conclusion:** State what the main findings are. Give policy recommendation and suggest further study (if any)
9. **Bibliography:** List of references and sources of information (in alphabetical order). Please refer to the Chicago style: <https://www.citefast.com/styleguide.php?style=Chicago&sec=form>