



มูลนิธิแม่ฟ้าหลวง ในพระบรมราชูปถัมภ์  
Mae Fah Luang Foundation Under Royal Patronage

## Recruitment

### Programme Officer Position

#### Centre of Social Entrepreneurship

Start your career with one of the most privileged not-for-profit organizations, Mae Fah Luang Foundation, founded by Her Royal Highness Princess Srinagarinda, the late mother of the King of Thailand. With its most renowned project, the Doi Tung Development Project, the MFLF has successfully tackled deforestation, opium cultivation, drug, arms and human trafficking by solving the root cause of poverty and lack of opportunity.

Being a part of this unique program, you will be well equipped with a board range of experiences from strategic planning to operation management, a good foundation in preparing yourself for your future career. As a Programme Officer, you will have actual responsibilities over your own projects under the supervision of a Programme Manager/Assistance Programme Manager. Your work will have direct impact on improving the lives of people living in poverty, truly contributing to improving this world.

#### So join us, if you...

- believe it is your duty to make this world a better one;
- want to REALLY GET OUT THERE to make a difference in people's lives;
- want to be in places and with people you had never imagined possible;
- want every day of your job to be meaningful and never ordinary.

#### Your responsibilities will include:

- conduct social enterprise project feasibilities and work with field team in project implementation
- prepare field trip summaries and reports
- provide logistical support to the programme
- prepare programmes for study visits to the Foundation's project sites
- support the Programme Manager/Assistance Programme Manager on day-to-day operation
- other duties as assigned

#### What we are looking for:

- Bachelor's degree in any fields
- Ability to communicate effectively in Thai and English, both orally and in writing
- Competence in MS Office programmes, specifically Word, Excel and PowerPoint
- Outstanding communication and interpersonal skills and excellent team player, with a flexible and open-minded attitude
- Strong logical thinking, common sense, and problem-solving skills
- Ability to work within tight deadlines and under pressure
- Willingness to travel for field work on a regular basis

#### Next steps:

- Join us at our roadshow on Friday 13<sup>th</sup> February 2015 (Venue – TBD)
- Submit your cover letter, resume and academic transcripts to [Nantharat@doitung.org](mailto:Nantharat@doitung.org)

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