



B.E. International Program

Faculty of Economics, Thammasat University



Registration Schedule & Registration Instructions

**Please read carefully. For any questions, please contact the B.E. program in person
or at patcharapim@econ.tu.ac.th**

Registration and Fee Payment Schedule for Semester S/2014

Student ID	Registration	Fee Payment
54xxx-57xxx	April 27 - 29, 2015 9 AM – 11.59 PM	April 27 – May 1, 2015 9 AM – 8 PM at any Kasikorn Bank's service counter.

Semester S/2014 Schedule

	Time Period	Add&Drop		Tuition payment	Withdrawal	
EE406/EE302	June 9 – July 31	June 9 - 15	Via www.reg.tu.ac.th	June 9 - 16	July 8-10	Via www.reg.tu.ac.th
EE452	July 6 – 31	July 8 – 9	Add: BE-Moodle Drop: Send request form	July 8 - 10	July 20-21	Send request form
EE555/EE551	June 9 – July 10	June 9 - 15	Via www.reg.tu.ac.th	June 9 – 16	June 18-19	Send request form
EE565/EE561	June 9 – July 10	June 9 - 15	Via www.reg.tu.ac.th	June 9 - 16	June 18-19	Send request form
EE391	June 9 – July 31	June 9 - 15	Via www.reg.tu.ac.th	June 9 - 16	July 8-10	Via www.reg.tu.ac.th
FN201	July 6 – 31	July 8 – 9	Add: BE-Moodle Drop: Send request form	July 8 - 10	July 20-21	Send request form
MK422	June 9 – July 31	June 9 - 15	Via www.reg.tu.ac.th	June 9 - 16	July 8-10	Via www.reg.tu.ac.th
MK391/MK341	July 8 -28	July 8 – 9	Drop: Send request form	July 8 - 10	July 20-21	Send request form

Remarks:

1. Online registration system at reg.tu.ac.th will open on April 27 - 29, 2015 at 9 AM.
2. Please check your financial status on the registration promptly. If payment is still required, please contact the BE office.
3. Registration is complete when payment has been registered. Any student who cannot follow the schedule, please fill in a request form and submit it in person at the B.E. Office or at patcharapim@econ.tu.ac.th before **Friday, April 24, 2015**.
4. Students whose payments are not registered by **Friday, May 1, 2015**, will have their registered courses deleted from the system. Students may register again during the Add-Drop period from June 9 to 15, 2015 (at www.reg.tu.ac.th), from July 8 to 9, 2015 (on BE-Moodle) but must pay a penalty of 45 baht/day starting class begins. Students may not be able to re-register for if they are full.

Registration Instructions

1. Students must complete all prerequisites for courses.
2. Any course with less than 20 enrollments will be closed unless the B.E. office announces otherwise.
3. Any student who wishes to audit's class must submit a request form at the B.E. office before the semester begins. Students can register as auditors only when they are permitted by advisers and instructors.
4. Students may only register once. Further changes after registration can be made only during the Add-Drop period.

Remark: To verify registration, click confirm on the first page and re-confirm on the second page of your browser.

5. Do not leave selected course(s) in the table on the registration page if you do not intend to choose them.
6. Payment can be made in cash by submitting an invoice with barcode at any Kasikorn Bank service counter. Kasikorn Bank will report your payment to the B.E. office and students need not deliver the transfer slip to the B.E. office.
7. Any student who chooses to register for course(s) that require a lecturer's consent, must submit a request form noting your recent academic record to the BE Office in person or at patcharapim@econ.tu.ac.th by **Friday, April 24, 2015**. Your request will be submitted for consideration.
8. Any students who participated in the exchange program whose transfer credits are pending, whereas but require these credits as prerequisites cannot enroll online. These students must submit a request form at the BE office either in person or at

patcharapim@econ.tu.ac.th by **Friday, April 24, 2015**.

9. We strongly suggest that you take the time to read the Online Registration Manual carefully.

For any questions about registration, please contact Khun Patcharapim Vitayakaseat, B.E. Academic Coordinator at patcharapim@econ.tu.ac.th.

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